

**PLUM BOROUGH SCHOOL DISTRICT  
900 ELICKER ROAD  
PLUM, PA 15239**

**MINUTES  
REGULAR VOTING MEETING**

**NOVEMBER 27, 2012  
PLUM HIGH SCHOOL - AUDITORIUM  
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

**Plum Borough Board of School Directors met on**

## **Tuesday, November 27, 2012 at 7:00PM in the Plum High School Auditorium for the Regular Voting Meeting**

Mr. Andrew Drake called the meeting to order at 7:00PM and led the group in the Pledge of Allegiance and a moment of silence for Mr. Richard “Buzzy” Buzzelli custodian at Pivik Elementary School who passed away suddenly on November 23, 2012.

Mrs. Cynthia Vento took roll.

Present: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello and White

Absent: Zucco

### **Executive Session**

The Board met in Executive Session on November 13<sup>th</sup>, and this evening, November 27<sup>th</sup> to discuss matters of personnel, negotiations, student confidentiality and real estate tax assessments.

### **Approval of Minutes**

Recommend approval of the following Meeting Minutes: October 30<sup>th</sup> Regular Board Meeting; November 5<sup>th</sup> Facilities Committee; November 5<sup>th</sup> Education Committee; November 5<sup>th</sup> Policy Committee; November 13<sup>th</sup> Finance Committee; and the November 15<sup>th</sup> Intergovernmental Committee.

*Motion by: Dowdell, Second by: McMasters*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

### **Student Features**

Coach Keith Nonnenberg – Golf Team

1. Samantha Shumaker - 2012 WPIAL Girls' AAA Golf Championship Qualifier
2. Andrew Reynolds - 2012 WPIAL Boys' AAA Golf Championship Qualifier

**Coach Joe Ionta – Cross Country Team**

1. Jacob Susalla – WPIAL Championships 16<sup>th</sup> Place, PIAA Qualifier
2. Alan Yocca – WPIAL Championships 18<sup>th</sup> Place, PIAA Qualifier

**Head Coach Frank Sacco – Football Team**

1. Dylan Kondis – First Team All-Section Punter
2. Jake DiGuilio – Second Team All-Section Linebacker
3. Jai Major – Second Team All-Section Defensive Back
4. Chip Kress – Honorable Mention All-Section Offensive Tackle

**Citizens’ Comments on Agenda Items**

None

**Citizens’ Comments on Non-Agenda Items**

Mr. J.R. Pilyih spoke regarding the success of the Festival in the Park and the upcoming community event – Sugar Plum Days from December 8 -15, 2012.

**Agenda**

**Facilities Committee - Mr. Shane McMasters, Chair**

Recommend approval to accept the following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. East Suburban YMCA	November 17, 2012 and February 9, 2013	Sr. High – Pool
2. PHS Music Boosters	December 5, 2012	Sr. High – Cafeteria
3. Elementary Band	January 28, February 4,11,25, 2013 March 4,11,18,25 & April 8,15,22, 2013	Oblock Jr. High – Auditorium
4. Elementary Orchestra	January 31, February 7,14,28, March 7,14,21 and April 4,11, 2013	Oblock Jr. High – Auditorium
5. Holiday Park PTA	February 26 and 27, 2013	Holiday Park – Gym
6. Holiday Park PTA	March 15 through 22, 2013	Holiday Park – Gym
7. Pivik PTA	December 12, 2012	Pivik – Cafeteria
8. Boyce Middle College	May 31, 2013 June 3, 2013	Sr. High - Auditorium

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to accept the annual Inspection Service Agreement with Schindler Elevator for the elevator at Pivik Elementary School in the amount of \$852.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to accept Accent Electronics Systems Integrators for emergency repair work to the PHS Auditorium sound system in the amount of \$17,135.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to advertise for Request For Proposal to develop a practice field at Pivik Elementary School.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to accept the bid from Pugliano Construction, Inc. for the PHS Event Overflow Parking Project in the amount of \$45,735.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to pay the Pivik Elementary School Construction Invoices and Nello Pay Applications No. 19 and No. 20, as presented.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to accept the Nello Change Orders Number 49 through 54 for a net cost of \$10,721.36.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

The Facilities Committee met on November 5, 2012. The next meeting is scheduled for December 11, 2012 immediately following the Transportation Committee Meeting in the PHS Board Room.

### **Personnel Committee - Mr. Sal Colella, Chair**

Recommend retroactive approval to accept the following retirements:

- a. Mrs. Barbara Locke, Paraprofessional, effective November 5, 2012.
- b. Mrs. Lisa Munzek, Paraprofessional, effective November 5, 2012.
- c. Mr. Nick Carlisano, Bus Driver, effective November 6, 2012.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to hire Ms. Ingrid Streussnig, Bus Driver, effective November 28, 2012 at the contracted rate.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to appoint Mr. James Truax, Custodian at Pivik Elementary School, to a Flex Maintenance position (shift to be determined), effective November 28, 2012 at the contracted rate.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*



Recommend approval to create a Paraprofessional position at Adlai Stevenson Elementary School, for 35 hours per week, at the contracted rate.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend recalling Kathy Hoener, furloughed Paraprofessional at Adlai Stevenson Elementary School, retroactive to November 14, 2012 at the contracted rate.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval of the maternity leave of Mrs. Matilyn Bonura, Elementary Instructional Specialist at Adlai Stevenson & Holiday Park Elementary Schools, beginning on or about April 30, 2013 through the end of the 2012-13 school year.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to hire the following transportation substitutes, effective November 28, 2012, at the current substitute rates:

a. Mr. Robert Dasta - Bus Driver

b. Ms. Dorothy Gray - Bus Aide

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to adjust the daily substitute rate of Mrs. Caitlin Schuchert, recalled Math Teacher at Plum High School, retroactive to October 24 through November 21, 2012, at her 2012-13 contracted per diem rate.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval of the maternity leave of Kirstin Vinton, Kindergarten Teacher at Center Elementary School, beginning on or about May 15, 2013 through May 13, 2014.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval of the agreement between Plum Borough School District Educational Secretaries ESP/PSEA/NEA and the Plum Borough School District retroactive to July 1, 2011 through June 30, 2014.

*Motion by: Colella, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

**Education Committee - Mr. Joe Tommarello, Chair**

Recommend approval of the following overnight fieldtrip and conference requests:

<b>Person/Group</b>	<b>Location</b>	<b>Date(s)</b>
Center - 6 <sup>th</sup> Grade	Washington, DC	April 25 to 28, 2013
Missy Karkowsky	PA Educational Technology Expo - Hershey, PA	February 11 to 12, 2013

*Motion by: Tommarello, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to dispose of used textbooks, as presented.

*Motion by: Tommarello, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to accept Voluntary Informal Dispositions for Student A and Student B, as presented.

*Motion by: Tommarello, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to accept the Settlement Agreements and Releases for Students C and Student D, pending final Solicitor's approval.

*Motion by: Tommarello, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

The Education Committee met on November 5, 2012. Mr. Tommarello made this report. The next meeting is scheduled for December 4, 2012, immediately following the Athletic Committee Meeting in the PHS Board Room.

### **Finance Committee - Mr. Kevin Dowdell, Chair**

Recommend approval of the Treasurer's Report and bill payments for October 2012, as presented.

*Motion by: Dowdell, Second by: Tommarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*



Delinquent Real Estate Taxes and Fees collected by Andrews and Price for October 2012.

Prior Year Delinquent Taxes	\$74,523.29
Per Capita Taxes	488.52
Miscellaneous Fees Recovered	775.76
<b>Total Amount Collected</b>	<b>\$75,787.57</b>

Recommend approval to renew the Resolution to participate in the AIU Joint Purchasing Board with Michael Brewer as the Regular Member and Eugene Marraccini as the Alternate Member.

*Motion by: Dowdell, Second by: Tommarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to dispose of three unusable/obsolete school buses, used for parts only, to be sold for an estimated scrap value of \$3,000. (BUS 235 VIN - 1GBHG31YXSF212204; BUS 147 VIN - 1HVLPCFN0JH531788; and BUS 170 VIN - 1HVBBAAAN0TH288881)

*Motion by: Dowdell, Second by: Tommarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to pay the final OCIP premium payment of \$13,754 to the Willis Group.

*Motion by: Dowdell, Second by: Tommarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to engage a real estate appraiser to review the appraisal report for accuracy and determine value of Oakmont Country Club for real estate tax assessment.

*Motion by: Dowdell, Second by: Tommarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Recommend approval to participate in the AIU Sponsored FirstEnergy Friends and Family Initiative.

*Motion by: Dowdell, Second by: Tommarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

The Finance Committee met on November 13, 2012. Mr. Dowdell made this report. The next meeting is scheduled for December 11, 2012, immediately following the Facilities Committee Meeting in the PHS Board Room.

#### **Policy Committee - Mr. Rich Zucco, Chair**

Recommend approval to accept Policy No. 123.2 Sudden Cardiac Arrest, as presented.

*Motion by: Dowdell, Second by: McMasters*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

The Policy Committee met on November 5, 2012. The next meeting is scheduled for December 4, 2012, following the Education Committee Meeting in the PHS Board Room.

#### **Transportation Committee - Mr. Tom McGough, Chair**

The Transportation Committee did not meet this month. The Committee is scheduled to meet on December 11, 2012 at 6:00PM in the PHS Board Room.

**Athletic Committee - Mr. John St. Leger, Chair**

Recommend approval to hire the following spring coaches for the 2012-13 school year:

<b>BOYS' &amp; GIRLS' TRACK</b>	<b>Stipend</b>	<b>Candidate</b>
Senior High Head Boys' & Girls' Coach	\$4,568	Nick Oto
Senior High Assistant Coach #1	\$2,972	Jaime Cybak
Senior High Assistant Coach #2	\$2,972	Dan Casarcia
Senior High Assistant Coach #3	\$2,972	Tony Morinello
Junior High Head Boys' Coach	\$2,055	Wade Campbell
Junior High Assistant Boys' Coach	\$1,829	Bernie Pucka
Junior High Girls' Head Coach	\$2,055	Courtney Mendenhall
Junior High Assistant Girls' Coach	\$1,829	Joe Fishell
<b>BASEBALL</b>	<b>Stipend</b>	<b>Candidate</b>
Senior High Head Baseball Coach	\$3,891	Carl Vollmer
Senior High Assistant Baseball Coach #1	\$2,528	Larry Wayman
<b>SOFTBALL</b>	<b>Stipend</b>	<b>Candidate</b>
Senior High Girls' Head Softball Coach	\$3,891	Jim McGrath
Senior High Girls' Asst. Softball Coach #1	\$2,528	Jen Cardinale
Senior High Girls' Asst. Softball Coach #2	\$2,528	Phil DiLonardo
Junior High Head Softball Coach	\$1,751	Chuck Froehlich
<b>BOYS' VOLLEYBALL</b>	<b>Stipend</b>	<b>Candidate</b>
Senior High Boys' Head Coach	\$4,842	Mike Larko, Jr.
Senior High Boys' Assistant Coach #1	\$3,146	Kameron Smith
<b>GIRLS' VOLLEYBALL</b>	<b>Stipend</b>	<b>Candidate</b>
Junior High Girls' Head Coach	\$1,936	Erin Cubarney
<b>TENNIS</b>	<b>Stipend</b>	<b>Candidate</b>
Senior High Boys' Head Coach	\$2,714	Lori Senkewitz

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White

No: None

Absent: Zucco

Recommend approval to accept the following Volunteer Coaches for the 2012-13 school year:

<b>BOYS' &amp; GIRLS' TRACK</b>	<b>Candidate</b>
Senior High Volunteer Assistant Coach	Joe Ionta
<b>BASEBALL</b>	<b>Candidate</b>
Volunteer Assistant Baseball Coach	Jason Crighton
Volunteer Assistant Baseball Coach	Mark Flemm
Volunteer Assistant Baseball Coach	Troy Besterici
<b>SWIMMING COACH</b>	<b>Candidate</b>
Volunteer Swimming Coach	Todd Slobodnyak
<b>VOLLEYBALL COACH</b>	<b>Candidate</b>
Senior High Boys' Volunteer Assistant Coach	Mike Larko, Sr.
<b>WRESTLING COACH</b>	<b>Candidate</b>
Senior High Volunteer Wrestling Coach	Ethan Swoope
<b>BASKETBALL COACH</b>	<b>Candidate</b>
8 <sup>th</sup> Grade Boys' Volunteer Asst. Basketball Coach	Randy Riggs

*Motion by: St. Leger, Second by: McMasters*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

The Athletic Committee did not meet this month. The Committee is scheduled to meet on December 4, 2012 at 6:00PM in the PHS Board Room.

**Food Service and Nutrition Committee - Mrs. Loretta White, Chair**

The Food Service and Nutrition Committee did not meet this month.

**Intergovernmental Committee - Mr. John St. Leger, Chair**

The Intergovernmental Committee met on November 15, 2012. Mr. St. Leger made this report.

**Forbes Road Career and Technology Center - Mr. John St. Leger, Representative**

Mr. St. Leger made this report.

**Eastern Area Schools - Mrs. Loretta White, Representative**

Recommend approval to accept the Eastern Area Special Schools Budget Resolution No. 2012-1 for vote via mail ballot and Resolution No. 2012-2 to approve the 2012-13 budget.

*Motion by: White, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Roll Call Vote*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

Mrs. White made this report.

**Legislative Policy Council - Mr. Sal Colella, Representative**

Mr. Colella made this report.

**Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member**

Mr. McGough made this report.

**President's Report - Mr. Andrew Drake**

Mr. Drake made this report.

**Superintendent's Report - Dr. Timothy S. Glasspool**

Recommend approval to accept the Superintendent's Report, as submitted.

*Motion by: McMasters, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*



## Announcements

A Discussion Session is scheduled for Tuesday, December 4, 2012 immediately following the Policy Committee Meeting in the PHS Board Room.

The regular December Board Meeting is scheduled for Tuesday, December 18, 2012 at 7:00 p.m. in the Plum High School Auditorium.

## Adjournment

Motion to Adjourn at 7:50PM

*Motion by: Dowdell, Second by: Tommarello*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White*

*No: None*

*Absent: Zucco*

TO ATTEST:

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Board Secretary

